



CANNACAREERS WORKSHEET

Getting the Job

APPLYING FOR THE JOB

CHECKLIST

- Update your resume for the role (PDF file!)
- Write a cover letter (explain gaps in employment)
- Add key words to resume and cover letter
- Refresh references
- Initiate expungement application (if applicable)

YOUR TRANSFERABLE SKILLS

List them below and use them in your resume/cover letter.

DESIRED SALARY RANGE

Pick an ideal, and a minimum you're willing to accept. Research online!

RESUME KEY WORDS

COMPLIANCE

Compliance
Data Entry
Audit
Regulation
Risk Management

CULTIVATION

Plant Health
Quality Control
Time Management
Teamwork
Agriculture
Plant Knowledge
Regulation/Compliance
Inventory Control
Production

RETAIL

Point of sale
Loss prevention
Cash handling
Customer service
Compliance

MANUFACTURING (INFUSION)

Manufacturing
Production
Quality Assurance
Facility Management
Food Service

PREPARING FOR THE INTERVIEW

CHECKLIST

- Practice your interviewing skills (maybe with a friend!)
- Write down your list of questions.
- Print out your resume to bring with you
- Research the company!
- Brush up on your industry knowledge and news

TOP 3 REASONS YOU WANT TO WORK FOR THIS COMPANY

WAYS TO STAND OUT

- Cannabis advocacy
- Volunteering
- Training
- Networking

HELPFUL ORGANIZATIONS:

M4MM | Supernova Women | WOCC CannaCareers

INDUSTRY NEWS SOURCES:

Cannabis Industry Journal | Cannabis Business Times | Marijuana Moment